

# PARTICIPATION PROJECT

School of Art and Design of Cadiz /// KA1 action

>>mobility program for higher education for students and staff.

## 1. ORGANIZATION DATAS:

Pic number: **949629322**

Organization full legal name: **Escuela de Arte de Cádiz (Casa de las Artes)**

Address: **Avda. de las Cortes, 3**

Postal Code: **11012 Cádiz**

Telephone: **+34 956 243 100**

Fax: **+34 956 243 104**

Website: **www.eacadiz.com**

**www.facebook.com/escueladeartedecadiz**

Email: **11001932.edu@juntadeandalucia.es**

Institution Id: **11001932.**

City: **Cádiz.**

Region: **Andalucía.**

Country: **España.**

Legal estatus: **Public.**

Special field: **Art and Design.**

Size of pupils: **500**

Size of staff: **43**

## 2. CONTACT PEOPLE:

**Principal: Antonio Saiz Mendoza**

Telephone: **+34 678 114 441**

Email: **cortatinte@hotmail.com**

Spoken languages: **Spanish/English**

**Vicedirector: Juan Candón Maestre**

Telephone: **+34 617 730 491**

Email: **juancandon@yahoo.es**

Spoken languages: **Spanish/English**

**Head of studies: Francisco Javier Torres Manzano**

Telephone: **+34 661 606 222**

Email: **franciscotorresman@hotmail.com**

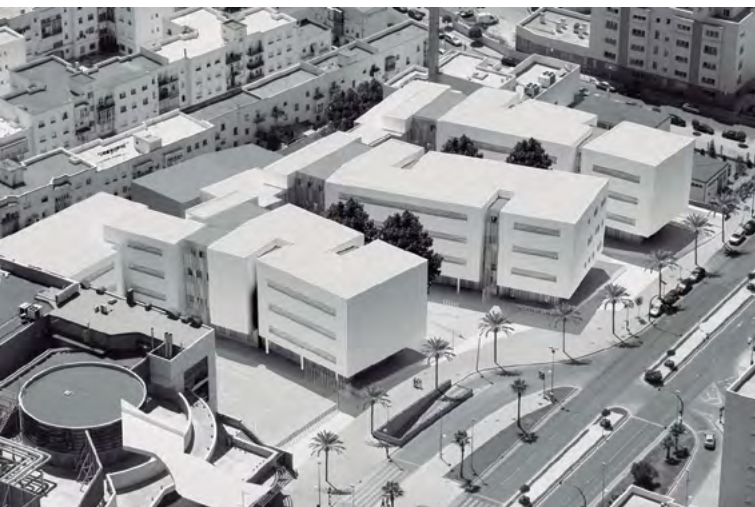
Spoken languages: **Spanish/English**

**Coordinator international affairs: Ángel Yuste Hernández**

Telephone: **+34 607 609 219**

Email: **angel-yuste@hotmail.com**

Spoken languages: **Spanish/English**



### 3. PRESENTATION OF THE INSTITUTION

The School of Art and Design of Cadiz is the only educational institution in Cadiz where you can study Higher Education in Art and Design. It is located in a brand new complex recently opened called “The House of the Arts”, where are also located the professional conservatory of music and dance. The House of the Arts is the only centre of its kind that exists in Andalusia.

The School has a Schedule: 8.00 a.m. to 10.00 p.m. also spacious and modern facilities, including:

- Library
- Showroom/exhibition space
- Large auditorium
- Sports tracks
- Common and leisure areas.

All this makes for an artistic, research, development purposes concerning educational and cultural community.

On the other hand, the School of Art and Design of Cadiz has numerous specialized workshops, fully equipped for different specialities development.

Workshops offered:

- Photography workshop (black and White and digital developed , photography plate).
- Industrial sewing workshop.
- Engraving and printing workshop.
- Lithography workshop.
- Photomechanics workshop.
- Ceramic art work shop.
- Furniture, joinery and carpentry workshop.

Besides this, the classrooms for lectures, researching, projects, tutorials are fully equipped with modern audiovisual technology and devices such as:

- Digital whiteboard.

- Mac and P. C. computers for designing in different fields.
- Canon projector.
- Large format plotter printers
- Light tables.

During the current course 2013-2014 the School of Art and Design of Cadiz is looking forward to becoming an Advanced School of Art and Design, incorporating its educational offer fashion design degree. Elected by the Spanish education authorities for the implementation of this studies responds to the excellent results obtained in other studies of the same professional field taught for decades at the School, which has become a reference in the long tradition at the cultural and industrial textiles and fashion in this city. Such as outfit and clothing short Cycle and artistic handmade fan awarded with the city of Cadiz trimilenario medal.

The School of Art and Design of Cadiz has the following educational program:

- Degree in Fashion Design**
- The Superior Professional Training Course on Interior Design (Management of decoration Works).**
- The Superior Professional Training Course on Furniture Design.**
- The Superior Professional Training Course on Advertising and Graphics Design.**
- The Superior Professional Training Course on Engraving and Printing Techniques.**
- The Superior Professional Training Course on Styling and clothing.**
- The Superior Professional Training Course on Artistic Ceramic.**
- The Professional Training Course on Artistic handmade fan.**
- 1º y 2º Secondary School of Art.**

Within this educational offering, Both The Degree in Fashion Design and The Superior Professional Training Course are suitable to participate in the Erasmus program for mobility within the Erasmus Charter for Higher Education (ECHE).

**Degree in Fashion Design studies program consists of 4 academic courses of 60 credits each, with a total of 240 credits ECTS.**

The Superior Professional Training Course program consists of 2 academic years, a total of 1850 to 1950 hours or 120 credits ECTS, and includes 100 hours or 6 credits ECTS of work experience, and the development of an integrated project of 100 hours or 12 credits ECTS.

School of Art And Design organization:

- Executive Department consisting of the Principal, the Deputy Director, Head of Studies on the morning shift, Head of Studies of the afternoon shift and Secretary.
- Professional Design Departments
- Industrial Design.
- Interior Design.
- Engraving and Printing Techniques.
- Graphic Design.
- Fashion Design
- Ceramic.
- Didactic Departments:
- Artistic drawing.
- Training and Employment Guidance.
- Technical Drawing.

- Volume.
- Art History.
- Secondary School of Art
- Humanities.
- Language and foreign languages.
- Other departments:
- Extracurricular, Cultural and Artistic Promotion Department.
- Guidance and Innovation and International affairs / Erasmus + Department

Within each department, there is a Head of Department responsible for the coordination and management. Besides these, there is a teacher that lead each course of teaching and each group. The Executive Department, the other departments and teachers work in coordination to develop individual programs that arise with respect to the professional families, teaching and other content related to the promotion, innovation orientation, modernization, internationalization and mobility of students and teachers. With respect to the implementation and organization of international and European mobility (ECHE), the institution has the following structure:

## 4. GENERAL ORGANIZATION.

Within the institution there are a number of departments involved in the organization of the European and international mobility, with the following tasks division:

Executive Department.

- Preparation and Monitoring of the Global Strategy for International affairs.
- Institutional agreements with various public and private entities.
- Establishing the necessary measures for the Reconnaissance studies, internships for both the teachers and students sent and received within the framework of international mobility programs.
- To ensure full recognition of activities completed satisfactorily within the mobility programs, in terms of credits obtained (ECTS or compatible system) as well as successfully completed studies using supplemental or equivalent diploma.
- Guidance and Innovation and International affairs / Erasmus + Department .
- Update the information about mobility programs as well as the catalog of training courses and other information. Dissemination and promotion agreements and experiences within these programs.
- Contact and processing agreements between institutions, coordination of mobility programs, language level, academic and cultural immersion of the participants as well as visa, insurance and other documents.

## 5. PROJECT TO CARRY ON WITH OTHER INSTITUTIONS

During the 2013/2014 course has given us the accreditation letter to Erasmus Higher Education (ERAPLUS-ECHE), so we have no experience in international exchange mobility programs of any kind. Anyway, our Center has always been known for its outreach , whether at the local , regional or national level , within the field of cooperation with other schools, institutions or companies .

Our institution, obtaining accreditation Erasmus opens a road, always wanted, and aims to work and study the

experiences of other European countries participating in mobility programs, aimed at students and professionals involved in the education of Plastic Arts and Design , in order to improve their skills and competencies.

**The project that The School of Art wants to develop is based on three main actions:**

**-1st action: Students mobility for studies between Programme Countries .**

This first action is aimed at students of the Fashion EESSDD , which may take the appropriate ETCS a semester at a host institution program .

**-2nd action: Mobility of students for practice between Programme Countries .**

This second action is aimed at students training cycles Top grade who have completed their studies in the School. This action would perform training in workplaces institutions benefiting from the program over a period of 2 months.

The Art School in Cadiz basing credit system established under the Bologna Process has been established for studies under the program of international mobility.

**-3rd action: Staff mobility for training between Programme Countries .**

The third action is directed to teachers in our center, with the aim of exchanging experiences in organization , structure, curriculum content, skills of both our respective centers and teaching practices .

The project is aimed to work and study the experience of other European countries for students and professionals involved in the teaching field of Art and Design, for improving their skills and competencies.

**The School of Art and Design of Cadiz basing credit system established under the Bologna policy has been established for studies under the program of international mobility:**

**1st action: Degree in Fashion Design:**

- 60 credits will be obtained for a full academic year.
- 30 credits will be obtained for one semester.
- 20 credits will be obtained as a quarter of the year.

Workloads for obtaining such credits will be from class attendance, seminars, implementation of projects, exams, and research.

Regarding the methodology for the allocation of credits will be considered:

- The semester or year where study abroad is better adapted curriculum studies and other educational resources.
  - Ensure the full recognition of courses taken abroad set in the Learning Agreement by Rating Sheet.
- The period of stay in other EU Institutions Fostering the Erasmus Charter will be from 3 to 12 months.

**2nd action: The Superior Professional Training Courses:**

- Interior Design.
- Furniture Design.
- Advertising and Graphics Design.
- Engraving and Printing Techniques.
- Outfit and clothing.
- Artistic Ceramic.

The curriculum of higher vocational includes 2 academic years, a total of 1850 to 1950 hours or hours or 120 credits ECTS, and includes 100 hours or 6 credits ECTS of training in the workplace, and the development of an integrated system with a total of 100 hours or 12 credits ECTS project.

The period of stay in other institutions of the European Union to the Erasmus Charter Fostering is 2 months for the completion of the internship.

### 3rd action: Teacher mobility:

Duration 5 days, excluding travel days.

Mobility for training the training activity should correspond to a specialization course, workshop, seminars, etc..

The School of Art established selection processes both students and staff of the applicant, through a fair, transparent, consistent and documented that should be available to all parts of the process.

## 5.1. By participating in activities of mobility. Before the Mobility.

**The School of Art and Design of Cadiz has the following high educational program:**

- Degree in Fashion Design
- The Superior Professional Training Course on Interior Design (Management of decoration Works).
- The Superior Professional Training Course on Furniture Design.
- The Superior Professional Training Course on Advertising and Graphics Design.
- The Superior Professional Training Course on Engraving and Printing Techniques.
- The Superior Professional Training Course on Stilyng and clothing.
- The Superior Professional Training Course on Artistic Ceramic.

These subjects are taught in Spanish with explanations and technical vocabulary in English.

## 5.2. Contact with other public or private institutions.

The procedure is born of the Executive Department and the Guidance Department / Internationalization with the following tasks:

Contact with other educational institutions or other agents such us companies, private institutions, etc..

In the case of schools, analysis of the offered studies and study of the compatibility of the academic profiles in terms of content, teaching hours, credits and certification. It will also carry out an analysis of the criteria of quality and commitment in the context of the first agreements between institutions.

After analyzing these aspects, the Executive Department will develop an interinstitutional agreement for signature by both members. The Responsibles for its establishment, signing, implementation and monitoring shall be established in that agreement.

### 5.3. Acquisition of language skills in the field of Plurilingualism

Within the center there are two departments related to languages and focused on the acquisition of language skills needed to participate in mobility programs. The Guidance Department / Internationalization and the Department of Language and foreign Languages, develop these activities throughout the academic year as language courses, exchanges with other schools abroad, and other cultural and leisure activities, where foreign languages are used.

Contacts with other public and private institutions is also held in the city for learning different languages, as the School of Languages of Cadiz, and other organizations with which it aims to motivate students to acquire good command of foreign languages.

Applies to these departments and the Executive Department the establishment of the suitable criteria for taking part in the Erasmus mobility program by both the staff and the students.

These are the suitable criteria:

Students enrolled in the School requesting to participate in mobility activities for either internships or study a course or part of a course at a European institution will be required minimal knowledge of English. This accreditation is by doing a test conducted by the Department of Language and foreign Languages, or presentation by the student the official public or private certificates in the English language.

In any case, students may apply to participate in the courses offered by the Erasmus + Program.

The staff of the School requesting to participate in mobility activities will require an advanced knowledge of English. This accreditation is through the presentation of the public or private certificates in the English language of that level by the teacher.

## 6. DURING PARTICIPATION IN ACTIVITIES OF MOBILITY. DURING THE MOBILITY.

The Guidance Department / Internationalization will coordinate the different departments of the professional families of teachings that are offered at the School, each department will establish tutoring tracking to incoming and outgoing mobile participants through appointed tutors for these functions .

A schedule of tutorials for tracking students , both incoming and outgoing , with special attention to the beginning of the exchange period will be established.

To ensure effective support towards acquire the language skills for students or staff that are received at the Centre in a mobility program, specific language courses will be carried out in the center or in other specialized institutions. Also personal tutorials for both students and teachers will be received as well as cultural and leisure activities with support from people at the center assigned to each participant.

## 7. DURING PARTICIPATION IN ACTIVITIES OF MOBILITY. AFTER THE MOBILITY.

In the case of outgoing mobile participants:

The Learning Agreement will be carefully studied by the Department of Guidance / internationalization which will ensure full recognition of activities that appear in the agreement , including in the credits of their degree.

For incoming mobile participants:

Their mobility program is completed , the Center will provide the student and the incoming institution, an official written document that all activities undertaken during their stay in the center appear , including a complete description of them , as well as a record allocated time to each activity for recognition in the incoming center.

The mobility center faculty within will be considered a prime target level within the overall strategy. Therefore, we carried out agreements with institutions in which seminars, masters and doctoral courses are developed first class , making public this offer to encourage staff participation in these programs.

## 8. PROJECTS FOR PARTICIPATION IN EUROPEAN AND INTERNATIONAL COOPERATION.

Institutional measures to support, promote and recognize the participation in cooperation projects:  
[The Management Team, in coordination with the Department of Orientation and Internationalization].

- Post on the website of the School of Arts of Cadiz, in conspicuous and easily accessible place all the information on the Erasmus policy.
- Advertise - properly, including contact details of the persons responsible for them, all activities related to the mobility program.
- Identify and use the results of mobility programs for structural reforms.
- Increasing participation in these international projects with professional recognition for teachers and academics for students.
- Promote exchanges of mobility.